



MEMBERS FEEDBACK FOLLOWING ATTENDANCE AT EVENTS

TYPE OF EVENT:-	
EVENT HOST/ ORGANISER:	
DATE OF EVENT:	
VENUE:	
EVENT DURATION:	
NAME OF ATTENDEE:	

1. Do you feel that this event was relevant to you in your role as a Member of the Fire Authority? (please circle as appropriate)	YES	NO
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2. In relation to your answer to question 1, please detail why or why not this event was appropriate to your role as a Fire Authority Member:

3. Please provide a brief overview of this event:

4. **Please explain what information / knowledge you gained from attending this event:**

5. In your opinion, does attendance at this event provide value for money to the Authority? (please circle as appropriate)	YES	NO
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6. **In relation to your response to question 5 above, please explain in what way this event did/ did not provide value for money:**

Thank you for taking the time to complete this feedback form.

Please note, this feedback will be provided to other Fire Authority Members to share knowledge and will also be used to assess whether attendance at the event provides value for money for the Authority and whether or not the Authority should be represented at the event in future.

Additional section to feedback form re: Cost to Authority

It was requested by the Members Development Group 13/8/13 that total costs for each event be recorded.

Please add any details known when completing the form

Attendee /s	Cllr	Cllr	Cllr	Cllr	Cllr	Total
Event						
Location						
Price of event booking (per person)	£	£	£	£	£	£
Accommodation Details						
Accommodation booking / allowance	£	£	£	£	£	£
Travel arrangements (eg train 1st/standard)						
Travel booking cost	£	£	£	£	£	£
Travel allowances (eg taxi, tunnel, carpark claimed)	£	£	£	£	£	£
Subsistence allowance	£	£	£	£	£	£
Other	£	£	£	£	£	£
TOTAL	£	£	£	£	£	£

For return to DemocraticServices@merseyfire.gov.uk

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